

City of Deer Park  
City Council Committee Meeting  
Municipal Building  
November 5, 2018

President Daily opened the meeting at 7:00 PM with the Pledge of Allegiance.

President Daily announced that we received a letter from the Amity Elementary Second Graders inviting veterans to a musical tribute and festivities for Veteran's Day on Friday November 9, 2018 beginning at 8:50 am. A shuttle will be provided from St. Saviour Church parking is limited at Amity. Please call Mrs. Daily at 891-5995 to let them know if you can attend. All are welcome!

### ***Legislative and Finance Committee (Chair Charles Tassell)***

#### **Executive Session Labor Negotiations, personnel matters**

At 7:03 pm, Mr. Tassell motioned to go into executive session for the purpose of Executive Session Labor Negotiations, personnel matters and to include all council members, Mr. Jetter, Mayor Donnellon, President Daily and Ms. Perin. Mr. Camp seconded the motion. Motion carried by a unanimous voice vote.

A motion for executive session must specifically identify "which one or more of the approved matters listed ... are to be considered at the executive session."<sup>1050</sup> Thus, if the public body intends to discuss one of the matters included in the personnel exemption in executive session, the motion must specify which of those specific matters it will discuss (e.g., "I move to go into executive session to consider the promotion or compensation of a public employee.").<sup>1051</sup> The public body must specifically identify which of the listed personnel matters set forth in R.C. 121.22(G) (1) it will discuss. It is not sufficient to simply state "personnel" as a reason for executive session.<sup>1052</sup> The motion does not need to specify by name the person whom the public body intends to discuss.<sup>1053</sup> Similarly, reiterating "the laundry list of possible matters from R.C. 121.22(G)(1) without specifying which of those purposes [will] be discussed in executive session" is improper.<sup>1054</sup>

#### **East Galbraith TIF District**

Mr. Jetter announced that over the next 2 -3 years there will be 8.5 million dollars in expansion improvements in the East Galbraith TIF district including the storm sewer . Mr. Tassell and Mr. Gavin both asked questions. Discussion ensued.

#### **Employee Manual update**

Mr. Jetter announced that he is in the process of putting together an employee handbook for all city employees. It is currently under Mr. Helmes review. Mr. Gavin asked questions. Discussion ensued.

#### **Employee Evaluations (handout)**

Mr. Jetter gave a handout to council showing what the employee evaluations and policy will look like. Ms. Culver asked questions. Discussion ensued.

#### **Strategic Planning Session Saturday January 19, 2018 including all dept. heads**

Mr. Jetter announced that council will be meeting offsite for a strategic planning session on Saturday January 19, 2019 from 9 am – 1 pm at 8044 Montgomery Road in the Bank One Towers. Mr. Gavin asked if we will be provided with material ahead of time to prepare. Mr. Jetter stated yes. Discussion ensued.

**Mr. Tassell went over several items as the L & F chair including the following:**

1. Mr. Tassell passed out a copy of an amendment to Robert's Rules section 121.12 and 121.15 and motioned to move forward to present this to city council next week. Mr. Camp seconded the motion. Motion carried and approved by consensus. Mr. Gavin was concerned that L & F Committee still needs to vote and Ms. Culver suggested that she is concerned and thinks Mr. Helmes should give his input on this procedure of voting. Mr. Tassell stated that since he and Mr. Camp are the only members of L & F Committee present that they have already voted when they each motioned.
2. Mr. Tassell announced that he is asking Mr. Helmes to bring the Duke Energy pipeline danger information to the next committee meeting and adapt it for Deer Park. Mr. Camp is also in agreement. Mr. Gavin inquired as to whether or not these items are on the agenda or not.
3. Mr. Tassell discussed and brought to council's attention, the Community Reinvestment Act in Section 157. Mr. Rapp asked tax abatement questions discussion ensued.
4. Mr. Tassell discussed the possibility of moving to a charter city and asked that it be added to a future agenda.  
Mr. Tassell motioned to have L & F go into recess and would like the L & F Committee take place at the end of the meetings. Seconded by Mr. Camp

***Safety Committee (Chair Tom Camp)***

Mr. Camp stated there was nothing to report at this time.

***Public Works Committee (Chair Mike Rapp)***

**OPWC Awards (Clifford Road) update**

Mr. Jetter provided an update on Clifford Road and provided an update on O'Leary as well.

**Side walk along Irwin toward Orchard connecting to Sycamore Twp.**

Mr. Lehane advised that this project would cost \$10,676.00 and provided a handout for council to review. Discussion ensued. Mr. Rapp motioned to move forward to bring to council for voting. Mr. Lehane seconded the motion. Ms. Culver – yes. Motion carried.

***Legislative and Finance Committee (Chair Charles Tassell) resumed***

**Sidewalk along Irwin toward Orchard**

Mr. Tassell motioned to have Mr. Helmes draw up a resolution for the sidewalk along Irwin and Orchard to move forward for up to \$12,000. Mr. Camp seconded the motion. Motion carried.

**Other Boards or Committee with a Report - None**

**Schedule**

Deer Park Substance Misuse Community Forum November 07, 2018

6:00 - 6:30 (refreshments and dinner) | 6:30 - 7:30 (presentation/call to action) Hartzell  
United Methodist Church - 8999 Applewood Dr, Blue Ash, OH 45236 \*Dinner Provided\*

Council Meeting November 12,2018 at 7p.m.

Council Meeting November 26,2018 at 7 p.m.

**Upcoming Events**

Deer Park Business Assn Chili Challenge November 9, 2018 6-8:30 pm at the Community Center.

Thanksgiving Holidays November 22,23,2018 City Offices Closed.

Christmas Tree Lighting in Chamberlin Park: Nov. 24 at 7:00 p.m., Lighting of the Christmas tree 7:30, Meeting Santa and Mrs. Claus at 7:45pm

***Adjournment***

Meeting Adjourned at 8:17 pm.

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Shaughn Daily  
President of Council

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Joan E. Perin  
Clerk of Council