

City of Deer Park
City Council Committee Meeting
Municipal Building
March 2, 2020

President Daily opened the meeting at 7:00 PM with the Pledge of Allegiance.

Residential Pace Program – Christopher Jones

Mr. Jones spoke to City Council regarding the residential pace program, which starts April 1, 2020 and funds energy efficiency. The commercial law has already passed. This is just adding the residential plan. Discussion ensued.

Safety Committee: Chairman Tom Camp

Mr. Camp stated that there is nothing to report at this time.

Mr. Tassell mentioned that there is an informative website regarding the Coronavirus that if needed we could reference to keep everyone calm and educated.

Public Works Committee: Chairman Dan Lehane

2020 Road Program Bid Opening Moved From March 3, 2020 at 10:00 am

Mr. Lehane stated that the 2020 road program bid opening has been moved to Monday March 9, 2020 at 10:00 am.

Blue Ash Road Construction Update

Mr. Jetter said that he talked to the contractor today and ODOT has put a halt on project until May 15, 2020 as anything they work on and need to or is found to change would be up to the construction company to cover costs on.

Clifford Road Update

Mr. Jetter stated that he has received complaints about water backing up in houses on Clifford Road and he has referred to the construction manager. Discussion ensued regarding looking into having someone to oversee all road project.

City Building and Community Center Roofs.

Mr. Jetter stated that the city building roof desperately needs replacing and went over some quotes that range from \$36,000 and up. Deer Park Roofing quoted \$41,000 however Mr. Jetter will ask them to look at the quote again and is also having the insurance company look at the roof due to some storm damage to see what is covered.

Legislative and Finance Committee: Chairman Charles Tassell

Legislation for Condemnation of Unsafe Structures

Mr. Tassell gave council a sample of what Mt. Healthy did to pass an Ordinance assessing costs of demolition and removal of unsafe structures and declaring an emergency. Mr. Jetter stated that Lansdowne Avenue and St. John's Terrace have falling down garages. Mr. Tassell asked Mr. Helmes to draft an Ordinance and bring to the next council meeting or committee meeting.

Entertainment Zone (Blue Ash Road)

Mr. Jetter brought to council's attention the possibility of making a portion of, or the entire street of, Blue Ash Road an entertainment zone. Discussion ensued.

Economic Development

Mr. Tassell stated he would like to see an RFP (Request for Proposal) and noted that we need to make the developer aware that we are open to this by moving forward with a resolution. Mr. Tassell asked Mr. Helmes to prepare a resolution for the March 9, 2020 council meeting.

Appropriations Budget

Mr. Applegate gave a packet of appropriations to council in the mailboxes, went over several items and stated that we need to pass by emergency by the end of March 2020. Discussion ensued including that reappropriations can be done to fit in items that were not budgeted in prior. Mr. Tassell requested to move forward with an Ordinance by consensus of the Legislative and Finance Committee.

Residential Pace Program

Mr. Tassell requested to move forward with a Resolution by consensus of the Legislative and Finance Committee and asked Mr. Helmes to prepare.

Commercial Pace Program

Mr. Tassell requested to move forward with a Resolution by consensus of the Legislative and Finance Committee and asked Mr. Helmes to prepare.

Auction Items

Mr. Jetter noted that there items that need to be auctioned and had a list of items in council mailboxes. Mr. Tassell requested to move forward with a Resolution by consensus of the Legislative and Finance Committee.

Advertise for a Hiring Part-time Administrative Assistant.

It was decided that this will be discussed in the future.

RFP on Electronic Storage Off Site (paper reduction)

Mr. Jetter stated that we are looking into having some records transferred to an offsite storage facility to reduce paper storage here. We need to put together an RFP (Request For Proposal). Discussion ensued.

New Business

ULAP Agreement of September 29, 2016

Mr. Jetter stated that we need to file a lien and that research is needed on this improvement program to have this issue resolved. Discussion ensued.

Community Center

Mr. Jetter gave an update on the progress being made on the improvements in the community center.

Schedule

March 3, 2020 Charter Commission Meeting 7:00 pm
March 9, 2020 (2020) Road Bid Opening at 10:00am
March 9, 2020 Council Meeting 7:00pm
March 11, 2020 Planning and Zoning Meeting at 5:30 pm
March 10, 2020 Charter Commission Meeting 7:00 pm
March 17, 2020 Election Day
March 23, 2020 Public Hearing 6:30pm (Kenwood JEDD)
March 23, 2020 Council Meeting 7:00pm

Community Meetings

March 12, 2020 “We Thrive” Meeting at 7pm in the Community Room
Block Watch Meeting for March- Cancelled due to the election

Adjournment

Meeting adjourned at 8:21 pm.

Shaughn Daily
President of Council

Joan E. Perin
Clerk of Council