

City of Deer Park
City Council Meeting
Municipal Building
January 8, 2018

President Comer opened the meeting at 7:00 pm with the Pledge of Allegiance and Prayer. The Clerk read the roll. Ms. Culver, Mr. Daily, Mr. Tassell, Mr. Rapp, Ms. Newsom, Mr. Gavin, Mr. Camp. Mr. Tassell motioned to excuse Ms. Newsom. Mr. Camp seconded the motion. Motion carried by a unanimous voice vote.

Approval of Minutes

Mr. Tassell motioned to approve the minutes from December 11, 2017 Council Meeting. Mr. Daily seconded the motion. Motion carried by a unanimous voice vote by 5 council members. Mr. Gavin chose to abstain from approving December 11, 2017 as it was before his being on council.

Mr. Tassell motioned to approve the minutes from January 1, 2018 Installation of Officials and Special Council Meeting and the January 2, 2018 Committee Meeting. Mr. Camp seconded the motion. Motion carried by a unanimous voice vote.

Public Comment – Citizens and Guests – None

Standing Committee Reports

Legislative and Finance Committee

November 2017 Auditor's Report

Mr. Tassell motioned to approve the November 2017 Auditor's Report. Ms. Culver seconded the motion. Motion carried by a unanimous voice vote.

November 2017 Treasurer's Report

Mr. Tassell motioned to approve the November 2017 Treasurer's Report. Mr. Daily seconded the motion. Motion carried by a unanimous voice vote.

December 2017 Income Tax Report

Mr. Tassell motioned to approve the December 2017 Income Tax report. Mr. Rapp seconded the motion. Motion carried by a unanimous voice vote.

Permission for 2018 Road Projects

Mr. Tassell motioned for permission for the Safety Service Director to move forward with the road proposals. Mr. Camp seconded the motion. Ms. Culver – yes, Mr. Daily – yes, Mr. Tassell – yes, Mr. Rapp – yes, Mr. Gavin – yes, Mr. Camp – yes.

JEDZ Report

Mr. Gavin inquired if the JEDZ report was ready. Mr. Jetter stated that the JEDZ monthly report will be available after it is reconciled by Mr. Applegate.

Safety Committee

December 2017 Police Department Report

Mr. Daily reported that for the month of December 2017 there were a total of 554 calls for service. 187 on first shift, 226 on second shift and 159 on third shift. Mr. Daily also gave a

breakdown in all of the different types of crimes investigated and announced that in 2017 crime was down however auto accidents were up.

December 2017 Fire Department Report

Mr. Camp reported that for the month of December there were 50 EMS runs and 9 Fire runs for a monthly total of 59. For 2017 there were a total of 2451 runs. The full year end report is still in the works. There will be interviews to replace two full time positions. Ms. Culver inquired on the \$130,000 monthly dollar loss. Mr. Camp responded this is due to the accumulation of a car and house fire in Silverton and mentioned there was a fatality in the house fire which was a hoarding situation. Mr. Gavin asked how many runs are made to Amber Park. Mr. Camp stated that we can get a report of those upon request.

Public Works Committee

Mr. Rapp announced that we have a very aggressive repair program being addressed for 22 streets in the city. Copies of all of these streets are available from Mr. Jetter.

Citizen Questions or Comments on Agenda Thus Far – None
Correspondence (Clerk of Council) & Miscellaneous – None

New Business **Committees**

Ms. Culver motioned to amend the committees as assigned and add Mr. Gavin to the Safety Committee. No one seconded the motion. Motion did not go forward.

Mr. Tassell motioned to affirm the committees as assigned by Mayor Donnellon on January 1, 2018. Mr. Daily seconded the motion. Ms. Culver – no, Mr. Daily – yes, Mr. Tassell– yes, Mr. Rapp – yes, Mr. Gavin – no, Mr. Camp – yes. Motion carried.

Mr. Gavin stated that in Section 121.02 it does not state anything about committee meetings being held on the first Monday of the month like it does the regular council meetings. Having a scheduled meeting not publicized is in violation. The Deer Park codified ordinance book does not list all of our committees either. The last time the rules were updated was in 1956. Discussion ensued.

Mr. Gavin motioned to assign council members to a law committee to research this issue. Ms. Culver seconded the motion. Mr. Helmes announced the he will draft information and send to council for approval for an update. Mr. Gavin withdrew his motion.

Permission to Proceed on Security System

Mr. Tassell motioned for permission to proceed with purchasing a security system for the administration side of the city building. Mr. Camp seconded the motion.

Ms. Culver motioned to postpone the permission on proceeding with the purchase of the security system until February 5, 2018 at the Committee Meeting so that the Police Department can address the security needs of the building. Chief Schlie spoke and advised that he has already conferred with the Safety Service Director through all of this. Ms. Culver withdrew her motion. Ms. Culver – yes, Mr. Daily – yes, Mr. Tassell– yes, Mr. Rapp – yes, Mr. Gavin – abstain, Mr. Camp – yes. Motion carried.

Reports from other City Officials

Treasurer – None

Law Director – Mr. Helmes reported that in 2017 there were 438 cases in Mayor's Court with a total collected of \$48,206. There is no current litigation from 2017 or any other prior year. Mr. Helmes also stated that the request for opinions from him is always welcome as his door is always open. If anyone thinks that we're doing something wrong please feel free to speak with him. Mr. Helmes also read a quote he found online about getting along in Deer Park.

Auditor – None

Safety Service Director – Mr. Jetter further explained the security system to Ms. Culver stating we held off on it until the new year due to cost. Mr. Gavin inquired on the sidewalk program and the vacant property update. Mr. Jetter stated that we currently have a reimbursement program in place on the sidewalk program and that he wants to move forward on the vacant property. Mr. Helmes will draft information to council.

Mayor's Report – Mayor Donnellon reminded all to stay warm in this cold weather and please remember to check on your neighbors as black ice can cause falls.

Schedule

January 15, 2018 Martin Luther King Day City Offices Closed

January 22, 2018 Planning and Zoning Hearing/Meeting 5:30 pm

January 22, 2018 City Council Meeting 7pm.

January 25, 2018 World Trade Center Committee Meeting at 4pm.

Mr. Gavin asked for a show of hands to see who is going to attend the Parliamentary Procedure Workshop at the end of January. Discussion ensued.

Adjournment

Mr. Tassell motioned to adjourn the meeting. Seconded by Daily. Motion passed by a unanimous voice vote. Meeting adjourned at 7:44 pm.

Joseph W. Comer
President of Council

Joan E. Perin
Clerk of Council