

City of Deer Park  
City Council Meeting  
Municipal Building  
April 4, 2022

Mayor Donnellon opened the meeting at 7:00 pm with the Pledge of Allegiance and Invocation. The Clerk of Council read the roll. Mr. Camp, Mr. Daily, Ms. Downs, Mr. Feldhaus, Mr. Kelly, Ms. Westmark, Mayor Donnellon.

Mayor Donnellon motioned to excuse Mr. Daily. Ms. Westmark seconded the motion. Mr. Camp – yes, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon – yes. Motion carried.

### **Approval of Minutes**

Mr. Feldhaus motioned to approve the minutes from the March 21, 2022 Council Meeting. Motion seconded by Ms. Downs. Mr. Camp – abstain, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon – yes. Motion carried.

**Public Comment – Citizens and Guests** – None

### **Presentation – Deer Park Silverton Joint Fire District –**

Brandon Gates, of the Deer Park Silverton Joint Fire District, demonstrated the LUCAS (Lund University Cardiac Assist System) device on a dummy. LUCAS is an external mechanical device that delivers consistent and uninterrupted automatic chest compressions during CPR. Mr. Gates stated that this device frees up the paramedics to attend to the patient with other needs during an emergency, such as getting fluids started or administering medicine. Patients have statistically had better outcomes when this device is used instead of manual CPR. Mr. Gates also mentioned that manual CPR can tire out the paramedics quickly, so this device truly is a great help. The LUCAS device is kept in the ambulance always charged along with backup batteries and is fully sanitized after use.

### **Standing Committee Reports**

#### **Legislative and Finance Committee \*Chairman Chris Westmark**

##### **March 2022 NW JEDZ Report**

Ms. Westmark announced that Deer Park's collection was \$9503.13. Ms. Westmark motioned to approve the March 2022 NW JEDZ report. Mr. Kelly seconded the motion. Mr. Camp – yes, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon – yes. Motion carried.

##### **March 2022 Income Tax Report**

Ms. Westmark motioned to approve the March 2022 NW JEDZ report. Mr. Feldhaus seconded the motion. Mr. Camp – yes, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon – yes. Motion carried.

#### **Safety Committee \*Chairman Tom Camp**

Mr. Camp announced that the March 2022 Police and Fire reports will be presented at the April 18 City Council meeting during Student Government Night.

#### **Public Works Committee \*Chairman Kathy Downs**

Ms. Downs stated there is nothing to report at this time.

#### **Park Board Committee \*Chairman Mark Feldhaus**

Mr. Feldhaus announced that the Easter Egg Hunt will take place on April 9, 2022 at 11:00 am. The Armchair Races are scheduled for April 23, 2022 in the Community Center at 7:00 pm.

## **Correspondence (Clerk of Council) & Miscellaneous –**

Ms. Perin announced that the State of Ohio Department of Commerce sent a notice to legislative authorities advising that if there are any objections to a renewal of any liquor permits in the city that a response must be sent by following the objection process. If there are no oppositions to these renewals, then no action is needed.

## **Old Business**

### **Charter Discussion**

Mayor Donnellon suggested that we table the Charter Discussion until the May 16 City Council meeting. All present council agreed.

### **Getting Prepared for Student Government Night**

Ms. Westmark suggested that we should talk about Student Government Night. Each student will shadow with a Council Member, the Mayor, the City Manager, the City Solicitor, Police Chief and the Clerk of Council. A Legislative and Finance report will be up for approval along with legislation paying for the student's meal to pass as well. We will have Police and Fire Reports along with a Public Works report with streets and bid information and a Proclamation for the student Mayor to read. Mr. Jetter stated that there will be pizza and drinks downstairs at 6:00 pm for the students and the Council Meeting will take place at 7:00 pm in Council Chambers.

## **New Business – None**

## **Reports from Other City Officials**

**Solicitor** – Mr. Pacheco announced that the city received an email from a person who made an allegation there was some type of unlawful meeting recently because someone couldn't hear him in the back. Mr. Pacheco stated that the open meeting law doesn't apply to him as he is not a member of the public body and that only applies to council. More importantly, the cited blurb from the Ohio Attorney General's YellowBook referred to a case where the members of the public body, not the solicitor but actual trustees in that case, whispered and passed documents among themselves. Clearly, that is not what we are talking about here. Mr. Pacheco stated that if you have a problem hearing him, please let him know. He wanted council to be very aware that there was no public meetings violation.

**City Manager** – Mr. Jetter introduced Mona Wilson, in attendance tonight. Mona started on Monday March 28, 2022 as our new part-time assistant. Mona has been paying strict attention to our social media items and our website. She will be moving into tax and finance. Our goal by the end of the year is to have what Karen Applegate does, done daily since Karen will be retiring.

The Chief of Police has notified us of Katie Janszen's, the Mayor's Court Clerk and Dispatcher, two-week notice as she has accepted a position with Harrison, OH.

The Cincinnati Business Committee (CBC) has made a recommendation to State Legislators from the State Capital Funds to award \$150,000.00 for Chamberlin Park.

Tom Carroll is leaving Silverton this Thursday. There will be a sendoff party before he leaves for MD.

Kleingers is moving forward with bidding on the 2022 Road Project bidding, holding off on the Southwest Ohio Regional Transit Authority (SORTA) bid until we gather some direction from the Village of Silverton.

Meeting with Department Heads on April 6, 2022 to start mapping out the 2023 budget. The Income Tax budget is due in July 2022 with Hamilton County. The final budget is to be approved by council in December 2022.

This Thursday there is a meeting with the Chamberlin Park Fund Raising Team to create documents and information guides to provide to Philanthropic Foundations for donations to the help with innovations planned for Chamberlin Park.

We are working with the foundation park program for the center of the park. The community living room project has also heightened awareness for the Blue Ash Road Coordinator. New interest is appearing with Circle Development as they expressed great interest in several locations: Blue Ash Road Street Scape, the Sabino property, the Schenck property, and a lot of Burton Property on Galbraith Road.

The Ohio Kentucky Indiana Tri-State council and state infrastructure grant is currently being developed for application in late May 2022. Along with that program, we are also applying for funding from the Ohio Department of Natural Resources which would be used for a walking trail from Silverton Corporation line to the northern Deer Park corporation line into Sycamore Township.

We are looking at reestablishing a bus stop at Blue Ash and Galbraith Roads as it was discontinued a few years ago due to construction.

Clarification from March 7<sup>th</sup>, 2022, minutes: The 2021 Budget reconciliation is with the CPA for Audit preparation, the 2022 Budget was passed by Council on December 21<sup>st</sup>, 2021.

The Levy Renewal for the Operating Levy with no increase is on for the May 3<sup>rd</sup> primary date.

Mr. Jetter announced that Mona came up with a proposed new agenda style, which makes it a lot easier to put together. Mr. Feldhaus motioned to approve the new agenda layout with roman numerals. Mr. Camp seconded the motion. Mr. Camp – yes, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon – yes. Motion carried.

Mr. Jetter stated that he has been helping with the City of Glendale since 2013 and is temporarily the acting Chief at this time until that position is filled however wants Council to know that this will not impede his duties here in our city.

**Mayor** – Mayor Donnellon asked Mr. Camp to talk about the Memorial Day Parade. Mr. Camp stated that he printed out an invite for council members as a reminder that the VFW Memorial Day Parade is on May 30, 2022. The lineup is at 9:15 am at the Silverton Train Station Memorial, where a service by the VFW will take place. The route will then proceed from Silverton to Deer Park, where another ceremony takes place at Chamberlin Park. The parade will move on to Sycamore Township for a final ceremony. Mr. Camp reminded all the residents, council members and their families that after the parade there will be a grill out at Station 89 where all are welcome to attend.

### **Schedule**

April 18, 2022 Council Meeting at 7:00 pm (Student Government Night)

May 2, 2022 Council Meeting 7:00 pm

May 23, 2022 Council Meeting 7:00 pm

### **Community Events**

April 9, 2022 Easter Egg Hunt in the Park 11:00 am

April 11, 2022 Council Informational Session at the Deer Park Public Library 7:00 pm

April 19, 2022 Block Watch at 7:00 pm at the Community Center – Topic: Aggressive Dogs

April 21, 2022 “We Thrive” Meeting at the Deer Park Public Library 6:30 pm

April 23, 2022 “We Thrive” Clean Days in the Park from 10:00 am – Noon

April 23, 2022 Armchair Races at the Community Center 7:00 pm

May 3, 2022 Election Day Primary

May 14, 2022 Flower Sale 9:00 am – 3:00 pm 4123 Lansdowne Avenue

May 21, 2022 Block Party on dead end/short side of St. John’s Terrace. All are invited.

May 21, 2022 Party in the Park with The Remains 7:30 pm – 10:30 pm

May 30, 2022 Memorial Day Parade 10:00 am

June 13, 2022 Council Informational session from 7:00pm to 8:00pm at the Deer Park Library.

**Adjournment**

Mr. Feldhaus motioned to adjourn. Ms. Westmark seconded the motion. Mr. Camp – yes, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon – yes. Motion carried. Meeting adjourned at 7:46 pm.

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John Donnellon  
Mayor

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Joan E. Perin  
Clerk of Council