

City of Deer Park
City Council Meeting
Municipal Building
March 20, 2023

Mayor Donnellon opened the meeting at 7:00 pm with the Pledge of Allegiance and Invocation. The clerk read the roll. Mr. Camp, Mr. Daily, Ms. Downs, Mr. Feldhaus, Mr. Kelly, Ms. Westmark, Mayor Donnellon. Ms. Downs motioned to excuse Mr. Camp. Mr. Feldhaus seconded the motion. Mr. Daily – yes, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon - yes. Motion carried.

Approval of Minutes

Mr. Daily motioned to approve the minutes from the March 6, 2023 Public Hearing and the March 6, 2023 Council Meeting. Mr. Kelly seconded the motion. Mr. Daily – yes, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon - yes. Motion carried.

Public Comment – Citizens and Guests – None

Executive Session – At 7:03 pm Mayor Donnellon motioned to go into executive session for the purpose of the appointment of a public employee and to include all city council members, Dr. Jetter, Mr. Pacheco and Mayor Donnellon. Mr. Daily seconded the motion. Mr. Daily – yes, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon - yes. Motion carried. At 7:14 pm Mr. Kelly motioned to come out of executive session. Ms. Westmark seconded the motion. Mr. Daily – yes, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon - yes. Motion carried.

Standing Committee Reports

Legislative and Finance Committee *Chairman Chris Westmark – February 2023 Auditor’s and Finance Director’s (Auditor’s) Report

Ms. Westmark motioned to accept the February 2023 Auditor’s and Finance Director’s (Auditor’s) Report. Mr. Feldhaus seconded the motion. Mr. Daily – yes, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon - yes. Motion carried.

Safety Committee *Chairman Tom Camp

None

Public Works Committee *Chairman Kathy Downs – Dr. Jetter reported that we had a bid opening on Friday which is an A/B bid. The A part being the roadways in Deer Park and the B for the Waterworks portion of this. We have had a lot of discussions with SORTA because this project must start this year, or we will lose funding. The base bid came in as a joint bid with Silverton and is \$1,335,624.00. Silverton pays \$480,00 of this and the rest comes back to Deer Park, and we will pay the difference after receiving \$680,000 from SORTA and \$100,000 from the municipal road fund. In the end this reduces Deer Park’s cost down to right around \$100,000, which is already in our road fund. The Waterworks part of this bid is \$5,855,722.00 but there is no water pipe at this time to buy to put in the ground. If we start doing the concrete work on Plainfield, SORTA stated that they understand, and the funding will still be ours. We are staying well within our budget and the project will begin sometime around the first to the middle of April.

Park Board Committee *Chairman Mark Feldhaus

Mr. Feldhaus announced that the annual Easter egg hunt is on April 1, 2023 at 11:00 am in Chamberlin Park. To prepare for this, we are stuffing eggs this Thursday at the Park Board meeting at 7 pm in the city building. Mayor Donnellon stated that the posters for the Music in the Park events are currently

being printed with May 6 as the first scheduled music event. Grand raffle tickets will be sold throughout the events and the drawing will take place in mid-September at the last one.

Correspondence (Clerk of Council) & Miscellaneous – None
Old Business – None

New Business

Clerk of Council Job Description

Mayor Donnellon announced that one week ago, Ms. Perin unfortunately put in her resignation as Clerk of Council. Her last day will be March 31, 2023 and we will be looking for another clerk. Ms. Downs made a motion to accept Ms. Perin's resignation. Mr. Kelly seconded the motion. Mr. Daily – yes, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon - yes. Motion carried. Mayor Donnellon confirmed with Mr. Pacheco that the Clerk of Council job description will be carried to a future meeting agenda.

Reports from Other City Officials

Solicitor – Mr. Pacheco expressed his congratulations to Ms. Perin and said that he has enjoyed working with her over the last year and a half. Ms. Perin thanked Mr. Pacheco.

City Manager – Dr. Jetter announced that the design team for the music pavilion met and are putting together what it will take for bid documents and announced that we need to stay under \$50,000 for the bid. We are working on a We THRIVE! Grant. Dr. Jetter stated that he, along with others, are concerned with the state of banking in this country and we need to always make ourselves in a secure position. Dr. Jetter spoke about the railroad issue and of current easements in place and future ones needed. Dr. Jetter will not be in the office on Thursday March 23 due to a medical procedure. There is an economic meeting on Friday morning. Dr. Jetter will attend St. John's Church's upcoming meeting to share information on the state cap program. There is a meeting the first week in April with senior vice president from Neyra group to talk about Blue Ash Road.

Mayor – Mayor Donnellon stated that tomorrow is Mr. Pacheco's birthday, and everyone wished him a Happy Birthday. Mr. Daily mentioned that today is Lt. Battin's birthday as well and everyone wished him a Happy Birthday also. Mayor Donnellon thanked Ms. Perin for nine years of dedication and service to the city of Deer Park and said they appreciate the good job she has done and to give her mom a hug for everyone and enjoy her summer endeavors!

Schedule

April 3, 2023 Council Meeting 7:00 pm
April 17, 2023 Public Hearing 6:00 pm
April 17, 2023 Council Meeting at 7:00 pm

Community Events

March 21, 2023 Block Watch 7:00pm at the Community Center-"Being a Good Witness" –Officer Jordan
April 1, 2023 Easter Egg Hunt 11:00 am Chamberlin Park
May 29, 2023 Memorial Day Parade 10:00 am meet at Silverton

Adjournment

Ms. Downs motioned to adjourn. Mr. Daily seconded the motion. Mr. Daily – yes, Ms. Downs – yes, Mr. Feldhaus – yes, Mr. Kelly – yes, Ms. Westmark – yes, Mayor Donnellon - yes. Motion carried. Meeting adjourned at 7:36 pm.

John Donnellon
Mayor

Joan E. Perin
Clerk of Council